

**Dance and Drill Coaches Association
Board of Directors Meeting Agenda
Sunday, March 3, 2024
Metro East Web Academy, 10:00am to 1:00pm**

Welcome & Call Meeting to Order – Danielle

Attendance: Roshny, Elle, Erika, Coral, James, Ally, Danielle, and Mackenzie

- Consent Agenda (*3 Minutes*)
 - February Meeting Minutes – Mackenzie
 - *February Board Meeting minutes were approved via Band.*
 - CT-12/990 Filing – Danielle
 - *Sue has filed our 990. Our CT-12 should be filled by 2/29.*
 - PO Box Renewal – Danielle
 - *Our PO Box renewal fee is due and will be paid by 2/29.*

- Board Growth – (*20 minutes*)
 - DDCA Manual Review ([Section 6, page 29](#); [Section 7, page 31](#)) – Danielle
 - Goal Review ([link](#)) – Danielle

- Business (*2 hours; 20 minutes*)
 - Membership Updates – Elle
 - *61 HS, 11 Jr.*
 - *Following up on a few more payments due.*
 - Treasurer Report – Ally
 - 23-24 Budget to Actuals as of 1.31.24
 - *Budget reviewed*
 - Unpaid fees & next steps
 - DDCA Conference Committee Update – Karalee
 - Class/Speaker updates
 - Registration progress
 - *Make google doc with conference schedule notes - Mackenzie*
 - *Scholarship Levels*
 - *\$250 is our business member benefits and a table at the event*
 - *\$500 - social media shout out, lunch, logo on event page, sponsor at meal with 10 minutes to address*
 - *Elle will reach out to confirm business attendance*
 - *Conference Blast to all the people of the town - Mackenzie*
 - *Award Banquet - feeling organized*
 - DDCA Scholarships – Roshny
 - Progress update
 - *Academic and Excellence applications have been sent out.*
 - Awards order/Confirm pick-up
 - *First run has been sent in, waiting for the second in.*
 - *Elle will bring items to the state venue on Friday.*
 - DDCA Awards – Elle
 - Next Steps

- *Plaques need to be ordered - COTY, ACOTY, Service, Lifetime*
 - *Connect with a coach on the staff of the winner to get a bio.*
 - Invite Letters for LA Recipients
 - *Single ticket for LA winners for awards banquet*
 - Special Recognition
 - *The Board motions to send a gift to a member going through a health situation - Mackenzie motions, Ally seconds, 8 in favor, 1 abstain*
- o Scholar Athlete - Ally
 - List of names for program
 - *79 athletes!*
- o Fill Open Board roles – Danielle
 - Chair-Elect
 - Open position
- o State 2024
 - Callers/Pullers
 - *Callers lined up, waiting for confirmation of days for pullers*
 - Script updates for OSAA
 - Award Presentation – finalize
 - *Board members should be on the floor to give out awards!*
 - Championship Apparel update
 - *Will have a mock up Monday/Tuesday this week.*
- o Spring Meeting
 - Board of Directors Application
 - State 2025
 - *Discussion around proposal options for kick division*
 - *Discussion around proposal to change qualifying score for 1-4A and 5A to get more state qualifiers - 60, 65, 70 - Erika motions, Elle seconds 8 in favor, 1 abstain*
 - *3 routines for state - take back to the membership*
 - All State
 - Updated Skills List
 - *Ally will this take on and bring to the membership*
 - Process Proposal - James
 - *Discussion around options presented*
 - *James motions to accept option two, moving the date of the all state to 12/8/2024, with the announcement of the team at the DDCA Invite 12/14/2024. The Board will bring this to the membership, with the caveat that if they decline we will be keeping the January date and all inclement weather that could affect it. Mackenzie seconds. 7 in favor, 2 abstain*
 - 2024-2025 Event Calendar Application Opening
 - *Coaches Meetings potential for restructure - emailing information or adding it to the packet, tech meet and greet window of time, day of band chat*
 - *Is there a place for tech judges to get our contact information*
 - *Universal announcer sheets*
 - *Appeal process change - JALT looking into this.*
 - DDCA Competitions

- Universal Announcers Sheet
- Coaches Meetings
- Application open for 2024-2025

- Tabled Agenda Items
 - Jr. Team Membership Fee – Erika & Coral
 - DDCA Manual Updates
 - All State Committee
 - Revisit DDCA Scholarship Requirements
 - Payment collection protocol
 - Hour-A-Thon Fundraiser supporting the DDCA
 - Outstanding OSAA Discussion Items
 - Culturally Inclusive Category

Reminders & Next Meeting Dates:

- Connect monthly with your call lists
- Please be saving documents in the DDCA's Google Drive
- Next Board Meeting – April 7, 10:00am to 1:00pm, Metro East Web Academy