

**Dance and Drill Coaches Association
Board of Directors Meeting Agenda
Sunday, May 5, 2024
Metro East Web Academy, 10:00am to 1:00pm**

Welcome & Call Meeting to Order – Danielle

In attendance: Ally, Elle, Emily, Madison, James, Karalee, Danielle, and Mackenzie. Ivanna for JA update.

- Consent Agenda (*3 Minutes*)
 - April Meeting Minutes – Mackenzie
 - *Approved via band.*
 - CD Renewal – Danielle
 - *Our CD was renewed on April 12 for 9 months at a 4% interest rate.*

Ally motions to approve, Elle seconds. All in favor, none opposed, none abstained.

- Business (*2 hours; 40 minutes*)
 - Treasurer Report – Ally
 - 23-24 Budget to Actuals as of 3.31.24
 - P&Ls for DDCA Programs
 - Unpaid fees – next steps
 - *Will carry unpaid fees into next year and must be paid off before competing*
 - Board of Directors Application Deadline – Danielle
 - *Open May 6th, closing May 20th.*
 - 24-25 Business Members – Elle
 - *Business members will have a year from their payment date to renew business memberships - Karalee motions, Emily seconds - all in favor, none opposed, none abstained*
 - 24-25 Competition Judges Fees – Roshny
 - *Discussion surrounding 2 rounds vs. 1 round*
 - *Motion from JA, James seconds - all in favor, none opposed, none abstained*
 - *14 - 23 performances: breaks will be required to have 30 minutes, beginning when the head judge communicates with the announcer that they are ready for the break to begin.*
 - *24+ performances - required to have two rounds with a 60 minute break in between*
 - *Festival event - per panel with the panel judging the higher number of teams being the guidance you need to follow*
 - *Discussion surrounding mileage reimbursement*
 - *Emily motions \$55 to \$60 cap and .56 to .60 rate, Karalee seconds - seven in favor, none opposed, one abstained.*
 - *Out of state mileage has been tabled for the June meeting*
 - *Discussion surrounding fee scale*
 - *Adjusting the verbiage around “two round” to include the 60 minute break*

- *Ally motions, Elle seconds - 50 mile cap for out of state judges. seven in favor, none opposed, one abstaining.*
 - *Mackenzie motions, Ally seconds - with adjustments - seven in favor, none opposed, one abstaining.*
 - o *All State 2025 date*
 - *Mackenzie motions December 8, 2024, Ally seconds, all in favor, none opposed, none abstaining.*
 - o *State Feedback/State Proposals*
 - *Determine feedback to share with the OSAA*
 - *Play music*
 - *Lighting - make the floor lighter*
 - *Additional building was a great addition - we need more space!*
 - *Security - backstage space and in/out of the stands*
 - *State registration form - add a separate second routine space for music, intro, etc.*
 - *Routine Enhancement proposal next steps*
 - *Goes to OSAA*
 - *State 2025 proposal*
 - *Mackenzie motion, James seconds - two separate proposals; adjust divisions as discussed in the spring meeting and then 5A goes with fewer teams as discussed in the spring meeting.*
 - o *DDCA Conference Debrief – Karalee*
 - *Banquet*
 - *Positives*
 - *Space was great - felt full*
 - *Drinks were fantastic*
 - *Food was good - it was not advertised as a dinner*
 - *Decor was good*
 - *Opportunities for Improvement*
 - *Broken up the schedule a little differently*
 - *Background music for in between things*
 - *Send note to AD's*
 - *ACOTY/COTY nominations including teams*
 - *Spring Conference*
 - *Positives*
 - *Location*
 - *Breakfast and Lunch was good*
 - *Vendors good and adequate*
 - *Raffle was awesome!*
 - *Price point was good*
 - *Chelsea's class was fantastic!*
 - *Opportunities for Improvement*
 - *Add EAP class*
 - *Potentially longer time with vendors*
 - *Get class schedule out earlier to better plan for the day*

- *Move the conference to a different day than the membership meeting and awards banquet - would a May date work better? Removing the meeting would add additional class opportunities.*
- *Coach connection classes - how can we recruit new coaches? A way to bring in middle school coaches.*

Add captain/leadership and dance intensive to bring in more opportunities

Action item - to look at dates for Spring Conference. Board to follow up with on

Band.

- 24-25 Operations – Danielle
 - Board roles
 - *Secretary - Emily*
 - *Newsletter - Mackenzie*
 - *Treasurer - Ally*
 - *Membership Director - Elle*
 - *Chair Elect - Mackenzie*
 - *Chair - Danielle*
 - *JA Commissioner - Roshny*
 - *All-State Director - Liisa*
 - *Website/OSAA Today - James*
 - 24-25 Meeting Dates/Retreat Date
 - *Sunday meetings at Canby/Tualatin*
 - *3 PM to 6 PM, First Sunday of the month*
- Tabled Agenda Items
 - Info to James for Website update – (10 minutes)
 - DDCA Coaching Awards
 - DDCA Scholarship amounts
 - Other updates?
 - Jr. Team Membership Fee
 - DDCA Manual Updates
 - All State Committee
 - Revisit DDCA Scholarship Requirements
 - Payment collection protocol
 - Board Growth: DDCA Manual Review ([Section 6, page 29; Section 7, page 31](#))
 - Outstanding OSAA Discussion Items
 - Culturally Inclusive Category

Reminders & Next Meeting Dates:

- Connect monthly with your call lists
- Please be saving documents in the DDCA's Google Drive
- Next Board Meeting – TBD